

FROZEN CANINE SEMEN RELEASE FORM



INTERNATIONAL CANINE SEMEN BANK-ATLANTA

685 Knox Bridge Trail, Canton, GA 30114

Phone: 770-974-3444 Email: office@icsbatlanta.net

THIS IS A 2 PAGE FORM, BOTH PAGES REQUIRE SIGNATURE BEFORE SHIPMENT

This form must be completed by the semen owner and submitted to INTERNATIONAL CANINE SEMEN BANK-ATLANTA before frozen semen can be released. This form **IS NOT A TRANSFER OF OWNERSHIP**. Please submit this form to arrive at ICSB-ATL at least 2 working days before requested shipping date. If notice is less than two days, a stat fee will apply as follows: 1-day - +\$100.00: Same day - +\$150.00. It may not be possible to ship frozen semen if notice is given to late. Shipments requiring delivery to or from an airport will incur additional charges from ICSB-ATL. THIS FORM WILL EXPIRE 90 DAYS FROM THE DATE LISTED BY THE SIGNATURE OF THE OWNER BELOW. IF NO ACCURATE DATE IS LISTED BY THE SIGNATURE LINE BELOW, ICSB-ATL WILL FILL IN THE DATE AS THE DATE RECEIVED IN OUR OFFICE.

Registered Name of Dog _____, Breed _____, Registry and Number _____

NUMBER OF VIALS TO RELEASE ONE TWO THREE OTHER _____ (Circle)

Ship to: Veterinarian Name _____ Phone # _____

Veterinary Facility _____ FAX or e-mail _____

Street Address _____

For use by: City, State _____ Zip/Country Code _____

Bitch Owner _____ Phone # _____

Street Address _____ Email _____

City, State _____ Zip/Country Code _____

Registered name of bitch to be bred _____ Reg. # _____

The semen shipment should be shipped to arrive on or before _____ (Date)

IF A DATE IS UNKNOWN FOR SHIPMENT ENTER "WILL CALL" FOR THE DATE OF SHIPMENT.

Please note: ICSB - ATLANTA and its affiliates make no guarantees, expressed or implied, that conception will occur, or that the frozen sperm cells are viable, or will remain viable, after the cells are frozen. In the event of loss or damage of frozen semen due to natural causes due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB - ATLANTA will not be held liable for the loss or the replacement value of the frozen semen.

Signature of semen owner _____ Date _____

Printed name of semen owner _____ Phone _____

Email _____

Address _____
Street City State Zip

Shipping costs are usually paid by the bitch owner. The semen owner is ultimately responsible for all costs. Any chargebacks by the credit card holder listed above will be reimbursed to ICSB-ATL by the semen owner. The semen owner is responsible for informing the card holder listed on the reverse of the fees involved in preparing and shipping frozen semen from their account at ICSB-ATL. Frozen semen shipments are not completed until the shipping tank is returned undamaged to ICSB-ATL. Additional charges may be applied up to 6 months after shipment occurs.

Please email completed form to ICSB-Atlanta at office@icsbatlanta.net. Postal service is not recommended and may delay the shipment.

FOR OFFICE USE ONLY Semen retrieval _____ Tank Rental _____ Date Shipped _____

Stat Fees _____ Shipping Charges _____ Shipping Weight _____ lb Tank # _____

Ship via: U F AC Other _____ ON 2ndDay Sat Insurance fees _____

ICSB-ATLANTA policy at this time is to provide use of the shipping tank for 7 days at a charge of \$75.00. On the eighth day, a daily rental will be charged of \$15.00 until the shipping tank is returned, or until the replacement cost is reached Prices subject to change without notice.

PROCEDURES FOR UTILIZING YOUR STUD DOG'S FROZEN SEMEN

When you wish to utilize the frozen semen you have stored at ICSB-Atlanta, the following steps should be followed in order to assure that shipping and artificial insemination are carried out efficiently.

1. **Check your account with ICSB-Atlanta.** Your account should show a zero balance in order for frozen semen to be released for shipment. If you have any questions about your account, please call.
2. **Notify ICSB-Atlanta early in the bitch's estrous cycle.** For example, on the first or second day that you notice a red vaginal discharge from the bitch. Send ICSB-Atlanta a completed "FROZEN SEMEN RELEASE " form.
3. **Allow 3 to 4 days for shipment** of the frozen semen. Usually, ICSB-Atlanta can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one or two days' notice before the bitch needs to be bred, or on a holiday weekend. **For shipments requested with less than 24 hour notice, an additional handling, "STAT" fee is charged.** (Normally, a minimum 24 hour period of time is required to charge the shipping tank prior to retrieval of the frozen semen and transfer to the shipping tank.)
4. **When you request ICSB-Atlanta to ship your dog's frozen semen,** please have the **name, address, and telephone number** of the shipment destination. Specify **how many vials of semen to be released for shipment. (One vial = One insemination).** In most cases, 1 or 2 vials are shipped. We accept **Visa, MasterCard, Discover or American Express cards** for the cost of the shipment and usually the bitch owner pays for the preparation and shipping and return of the tank. **Please note that ICSB-ATL cannot release frozen semen without the completed FROZEN CANINE SEMEN RELEASE FORM for our files. A COMPLETED FROZEN CANINE SEMEN RELEASE FORM IS NOT A TRANSFER OF OWNERSHIP.** The person responsible for the charges should complete a "Recipient Form" and return it to ICSB-Atlanta in advance of the shipment date. The "Frozen Canine Semen Release" and "Recipient Form" are available for download at www.icsbatlanta.net/forms.
5. **Shipping charges, tank rental and return are ultimately the responsibility of the semen owner. It is often very expensive to ship frozen canine semen, if cost is a concern please call for a shipping estimate. We are happy to provide and approximate cost for shipping.** At this time, we ship the semen using FedEx. There is a tank rental charge of \$75.00 for the first 7 days, beginning the day the tank leaves our facility. On the 8th day, a daily tank rental fee of \$15.00 is charged until the tank is returned, or until the cost of the tank is reached. It is a very good idea for the semen owner to emphasize the rental fee to the recipient, and that it is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping tank as quickly as possible to avoid additional rental charges.
6. In the event of loss or damage of frozen semen due to weather, fire, storage, shipping tank failure or shipping accident/damage, ICSB-ATL will not be held responsible.

Prices are subject to change without notice.

By my signature below, I authorize International Canine Semen Bank-Atlanta, LLC dba International Canine Semen Bank-Atlanta (ICSB-ATL) to preform services for me. I agree to all statements made in this document preceding this signature and any statements in the following document. I understand that ICSB-ATL does not guarantee fertility or successful fertilization. I also understand that ICSB-ATL is *not* responsible for services rendered by non-ICSB-ATL individuals. My payment for ICSB-ATL services is due at the time of service. Other charges may be applied to my credit card at a later date, if additional services are necessary. ICSB-ATL may or may not notify me of these additional charges prior to charging my credit card. Any charges may be made without my permission. In the event I initiate a charge back, I understand I will be charged additional office fees. If ICSB-ATL has to prove in any way that I authorized the use of my credit card, I understand that I will incur additional fees from ICSB-ATL for personnel time required to prepare a response to my charge back. I also agree that any person I allow to access my frozen semen at ICSB-ATL or any person who pays fees billed to my account at ICSB-ATL will be guaranteed by me. Any person I ask ICSB-ATL to bill on my behalf will be informed by myself of fees and charges made by ICSB-ATL to their credit card, If the person reverses any charges at ICSB-ATL, I will be held liable for reimbursement to ICSB-ATL immediately. It is my responsibility to ensure ICSB-ATL is paid for all services performed by or charged through ICSB-ATL to any account at ICSB-ATL on my behalf.

Cardholder Name: Print: _____

Billing Address: _____

Credit Card Number: _____ - _____ - _____ - _____

Expiration Date: _____

Card Identification Number (CVV): _____

Sign and Date Below:

Signed: _____

Dated: _____ / _____ / _____

I authorize ICSB-ATL to charge any amount to my credit card provided herein. I agree that I will pay for this purchase in accordance with the issuing bank cardholders agreement. ICSB-ATL has offered to provide an estimate of these charges to me. ICSB-ATL has informed me that any charges will be billed to this card without notifying me of the amounts unless I ask directly for an estimate prior to my credit card being charged. I agree to any fees ICSB-ATL charges to my credit card.